



Estonian Children's Camp Facility Rental Form

Event Title:		Organization:	
		<input type="checkbox"/> Profit <input type="checkbox"/> Non-Profit	
Applicant / Contact Information			
First Name:		Last Name:	
Address:			
City:	Province:	Postal Code:	
Phone:	Fax:	Mobile:	
E-mail:			
NOTES:			
Event Information			
Date of event:		Number of persons attending:	
Alcohol served?: <input type="checkbox"/> Yes <input type="checkbox"/> No		Entry by ticket/admission fee?: <input type="checkbox"/> Yes <input type="checkbox"/> No	
<i>If yes, are you selling alcohol?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No		Special Occasion Permit #: <small>(attach a copy)</small>	
<i>Serving alcohol requires a liquor permit from the Liquor Control Board of Ontario. Renter is responsible for obtaining a valid permit.</i>			
Event Start Day&Time:		Event End Day&Time:	
Pre-event setup			
Setup Start Day&Time:		Setup End Day&Time:	
Post-event cleanup			
Cleanup Start Day&Time:		Cleanup End Day&Time:	
NOTES:			
Camp Facilities to be Used			
Facility	Associated Fee		
Kitchen / Main Hall	<input type="checkbox"/>		
Timmas Art Studio	<input type="checkbox"/>		
Sauna Building (specify which portions)			
Washrooms	<input type="checkbox"/>		
Shower/Change Rooms	<input type="checkbox"/>		
Swimming Pool	<input type="checkbox"/>		
Bunkhouse 1 (Boys)	<input type="checkbox"/>		
Bunkhouse 2 (Girls)	<input type="checkbox"/>		
Bunkhouse 3 (Juniors)	<input type="checkbox"/>		
NOTES:			



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Additional Requirements	
I will be placing (and removing) directional signage	<input type="checkbox"/> Yes <input type="checkbox"/> No
I will be using existing tables and chairs	<input type="checkbox"/> Yes <input type="checkbox"/> No
I will be renting tables / chairs and request removal of existing tables / chairs	<input type="checkbox"/> Yes <input type="checkbox"/> No
I will be requiring the services of the facilities manager during the rental period.	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>The services of the facilities manager will have an additional per hour cost associated with it.</i>	
I will be renting a tent for this event	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Erecting a tent requires a Building Permit from the Town of Georgina. Renter is responsible for obtaining a valid permit. Allow at least 60 days to obtain a permit.</i>	
I will be renting portable toilets for this (outdoor) event	<input type="checkbox"/> Yes <input type="checkbox"/> No
I will be having a BBQ at this event	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Open air fires are not permitted unless with special permission and only in designated areas and only with a valid permit from the Town of Georgina. Renter is responsible for obtaining a valid permit, and for complying with all conditions of the permit.</i>	
Special Requests (power, water, lights, etc.):	
Total rental fee owing:	
Date and form of payment of damage deposit received:	
Date and form of payment of rental fee down-payment received:	
Date and form of payment of balance owing:	
<i>I assume full responsibility for proper supervision of this event and reasonable care of all requested facilities and equipment. In consideration of acceptance of this use, I, for my organization and myself and my heirs, personal representatives, successors and assigns, release Estonian Camp Udora Inc. and its representatives, successors and assigns from any and all claims and rights of action of any kind for personal injury, death, property damage or other loss which may result from my participation and that of my organization in the facility use. I have read, understand and agree to apply the policies, procedures and General Rules as stated. I have received a copy of this application.</i>	
Printed name:	Signature:
Date:	

Estonian Camp Udora Use Only



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TERMS & CONDITIONS OF FACILITY RENTAL

GENERAL RULES

- Groups must arrive before 8:00 p.m., unless mutually satisfactory arrangements have been made with our Facilities Manager ahead of time.
- Abuse of camp facilities may result in denial of future facility requests.
- Authorization is given for entrance to specific facilities only as approved and indicated on the Facility Rental Form.
- The applicant will obtain and maintain comprehensive general liability insurance for the event from an insurance company that is acceptable to the Camp
- If the Pool and/or Pool area is rented, the Swimming Pool Waiver and Release of Liability Form must be completed, signed and submitted to Estonian Camp Udora before access to the area is granted
- The facilities manager will be present, at cost to the applicant, when alcohol is being served.
- The use of illegal drugs in camp buildings or on camp grounds is not permitted. Smoking is not permitted indoors. The individual signing the application form is responsible for the enforcement of regulations.
- Alcoholic beverage service must stop at 12:00 midnight.
- Liquor service to intoxicated and underage persons shall not be permitted. All intoxicated and/or unruly persons shall immediately be vacated from the premises.
- Outdoor music and excessive noise must be kept to a minimum respecting neighbouring residents.
- Activities or groups which exclude persons on the basis of age, color, religion, handicap, national origin, race or sex, are not permitted.
- Gambling, games of chance, raffles, and the sale of tickets for such activities are prohibited on camp property.
- No applicant may sublet any facilities covered by a facility rental request. Approved applications are for specific hours and dates.
- Camp furniture, apparatus, and/or equipment must not be removed, altered, or displaced without permission from an authorized camp representative.
- Materials used for decorations must be flame proof. Decorations must be removed and the facility left in the same condition as previous.
- Approval for use of any camp facility may be revoked by the camp in an emergency when the use interferes with regular camp use, when facilities are misused, or when rules are violated.
- Promotion of any organization or product while using Camp facilities or lands must be approved by the Camp
- Promotional and advertising materials used or distributed on camp premises must be approved by the appropriate camp official prior to distribution.
- All such materials (including directional signs) must be removed immediately after the event and may not be affixed to painted surfaces.
- Children are permitted on the premises. Children must be under adult supervision at all times, both for their safety and behavior. Unruly behavior, excessive noise, disturbance of Estonian Camp neighbors will not be permitted. If the Estonian Camp is subjected to additional expenses or fines because of the children, the expenses and fines will be deducted from the deposit.
- The Renter is responsible for ensuring all equipment they have used is cleaned at the conclusion of their rental. This includes tables and chairs, and (if applicable) the kitchen area inclusive of any cutlery, utensils, appliances and any other items used as well as surfaces such as countertops and stoves. Extra cleaning will be charged to the renter at a rate of \$150 per hour.
- The renter shall leave the camp in the same state of cleanliness as it was upon the beginning of the rental period. Additional clean up will be deducted from the damage/reservation deposit.



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LIABILITY

- Individuals and/or groups using the camp facilities, grounds and/or equipment are jointly and severally liable for any and all loss or damage to facilities, grounds and/or equipment.
- The applicant must become familiar with the physical condition of the camp facilities or grounds to be used. The camp makes no representation whatsoever regarding the condition of the camp facilities, grounds and/or equipment; and the camp is not liable for any latent or patent defects therein.
- The **rental group leader and all participants** will hold the camp harmless at all times from any claims or damage on account of injury to anyone using the camp facilities, grounds and/or equipment in connection with the function sponsored or operated by the applicant, and/or growing out of their use and occupancy of the said facilities/grounds, or through any defect in said premises, including paths, walkways, roadways, and /or parking lot areas adjoining the same and use or operation thereof.
- Any personal property in the camp facilities or on camp grounds is kept at the risk of the persons bringing it thereon.
- The Camp is not liable for any damage to said personal property of the applicant, or anyone using the facilities/grounds in connection with the function sponsored or operated by the applicant arising from the incident or neglect of any other person whatsoever.
- Youth or children's groups must be supervised by responsible adults provided by the sponsoring organization.
- The applicant granted approval for use of any camp facility is responsible for the conduct of its participants, patrons, or guests.

FEES AND BILLING

The following must be received by Estonian Camp Udora before your booking will be considered guaranteed:

1) Completed Rental Agreement form

2) Damage / reservation deposit (\$1500.00 - business cheque, money order, or certified cheque. If paying by personal cheque, the deposit will have to be submitted at least 10 business days before the rental period - sorry: We cannot accept credit card payments). Please note – damage deposit is in addition to the rental fee. If the facilities are found to be free and clear of damage upon inspection after the event, the full damage deposit will be returned to the applicant. In the event of any damage to the facilities, repair costs will be deducted from the deposit. The applicant is responsible for the full amount of damage and is not limited to the amount of the damage deposit.

3) 50% of the rental fee is to be paid upon signing the contract, with the remainder to be paid before the event.

- **Cancellation Policy:** If you decide to cancel your booking within 7 days of the reserved date, you forfeit \$100 of the damage/reservation deposit. Otherwise, the deposit will be refunded in full if the reservation is cancelled more than 7 days before the event.